

T E N N E S S E E



MAAP
Master Artist Apprentice Program
FY2016



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Artist Credits in order of appearance: Gail Looper, Stephen Shankles,
Paula Bowers-Hotvedt, Traci Paden, Derek Laurendeau, Richard Dwyer, Claudia Lee, Kim Winkle,
Traci Paden, Scott Hodes, Jeff Slobey, Gail Looper, Kim Winkle and Scott DeWaard.

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OVERVIEW

Mission

To encourage and invest in the continuation, advancement and creation of Tennessee craft by recognizing the role of the master craft artist /apprentice relationship as a way to preserve the state's cultural heritage. This program will contract master craft artists to offer a period of concentrated learning to apprentices who demonstrate a commitment to further develop their abilities as specialized craft practitioners.

Master Artist Apprentice Program (MAAP) is a cooperative partnership of the Tennessee Arts Commission (TN Arts) and Tennessee Craft. **MAAP** honoraria is administered by Tennessee Craft.

Objectives

- Provide Tennessee craft artists with relevant and alternative educational experiences
- Promote and facilitate fine craft as a viable career path for Tennessee artists
- Foster deliberate mentoring
- Facilitate professional development of emerging Tennessee craft artists
- Increase pool of Tennessee craft artists
- Provide Tennessee craft artists with alternative means of professional funding



About Tennessee Arts Commission

When the Tennessee Arts Commission was created in 1967, it was given a special mandate by the General Assembly to stimulate and encourage the presentation of performing, visual and literary arts throughout the state and to encourage public interest in the cultural heritage of Tennessee. Through a variety of programs, the Commission has encouraged excellence in artistic expression through the state's artists and arts organizations. That commitment has continued to expand through the years to ensure that the citizens of Tennessee have access to, and the opportunity to, participate in the arts. For more information, visit www.tnartscommission.org

About Tennessee Craft

Founded in 1965, Tennessee Craft is a statewide, non-profit organization dedicated to continuing and creating Tennessee's fine craft tradition. Through the use of craft mentorships, membership, networking, scholarships and other educational opportunities, Tennessee Craft works to encourage and develop craft and craftspeople of Tennessee. For more information, visit www.tennesseecraft.org

Master Artist Apprentice Program is funded by the Tennessee Arts Commission and administered in cooperation with Tennessee Craft.

SUBMISSION GUIDELINES

PURPOSE OF PROGRAM & PROGRAM DESCRIPTION

The **Master Artist Apprentice Program** encourages and fosters transmission of knowledge by a master craft artist to an apprentice, allowing Tennessee craft to thrive. By contracting master craft artists to offer intensive, one-on-one training to qualified apprentices, each contract will support a period of concentrated learning for apprentices who demonstrate a commitment to, and talent, for a specific craft medium, culminating in an exhibit of completed work in the Tennessee Arts Commission gallery, tentatively scheduled for September 28 through November 18, 2016.

MAAP provides compensation for the master craft artist and apprentice. Most apprenticeships in this program will include a minimum of 80-120 hours of instruction.

If selected, **Tennessee Craft** contracts the master craft artist and the apprentice to implement the work plan submitted in the application. **MAAP** works closely with the apprenticeship team to ensure success.

DEFINITIONS

Master Craft Artist:

An individual who is recognized as an exemplary practitioner of a particular craft form by their community and peers.

Apprentice:

An individual who learns from a master craft artist. Prospective apprentices should demonstrate investment and skill in the art form they wish to continue learning.

The master craft artist and apprentice must apply together.

Who Can Be Funded?

Members of the master/apprentice team must be residents of Tennessee and must provide a copy of proof of residency (e.g. voter registration or driver license) with submitted applications. Priority will be given to apprenticeships that take place outside of institutional settings.



What Can Be Funded?

Eligible craft media includes traditional and non-traditional craft forms, from primitive to contemporary craft objects including: basketry, clay, fiber/textiles, furniture, glass, jewelry, leather, metal, 2D & 3D mixed media, paper, printmaking, sculpture and wood.

Minimum Apprentice Standards

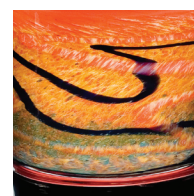
- Resident of Tennessee
- Minimum of 18 years of age at time of application submission
- May not be a beginner, but someone who has demonstrated an ability in the basic skills of a specific craft
- Working phone number and accessible email account

Minimum Master Standards

- Resident of Tennessee
- Minimum of 18 years of age at time of application submission
- Must be someone who has demonstrated an expertise in a specific craft, with master status that can be documented by awards, exhibitions or other forms of recognition/acclaim
- Working phone number and accessible email account

What Cannot Be Funded?

- Scholarly research, curriculum development, persons enrolled in an arts-related degree program, book publication and exhibits of historical objects
- General operating expenses, hospitality or food costs
- Travel outside of the state of Tennessee
- Any art or craft media not listed above



Funding Limitations

Approved applications will receive a total of \$4,000 to be divided as follows: The master craft artist is awarded an honorarium of \$2,200 and the apprentice is awarded an honorarium of \$1,800.

The apprentice receives an \$1,800 honorarium to be used for apprenticeship-related expenses such as supplies, child care, travel and the like. In addition, both the master and apprentice are responsible for documenting the progress of the apprenticeship and should use a portion of the honorarium for this purpose. Appropriate documentation is required as part of the project's midway and final report.

Note: Honoraria is intended to partially offset expenses of time and resources incurred by both the master and apprentice; however, it is understood that participation in the program will involve additional contributions by both the master and apprentice in order to fulfill the program objectives.

Project Timelines

Master/Apprentice team must fit their proposed plan into the program period from December 01, 2015 to June 15, 2016.

SUBMISSION DEADLINE

Completed, signed applications must be postmarked by midnight no later than October 31, 2015. Mail completed signed applications to:

Tennessee Craft
1312 Adams Street, Suite 101
Nashville, TN 37208



ELECTRONIC SUBMISSIONS OR FAXED COPIES OF APPLICATIONS AND/OR DOCUMENTS WILL **NOT** BE ACCEPTED.

Criteria and Review Procedure

Applicants to the **Master Artist Apprenticeship Program** will be reviewed by a panel of jurors selected for their expertise in the field of craft. Jurors will score each application using a 1-10 ranking system. Top scorers will be asked to return for an interview. All decisions will be final. Notification will occur through a printed notification letter within two weeks of the interview process.

Jurors will judge applications by the following criteria:

- Artistic quality of both master craft artist and apprentice as determined by community standards;
- Traditionality of art form and master craft artist;
- Evidence of apprentice's commitment to the intended craft;
- Content and feasibility of work planned for the period of the apprenticeship;
- Quality and appropriateness of work samples (out-of-focus images, low resolution and the like are liabilities)

Please submit documentation of master's work: eight (8) samples of artwork in the form of digital images. Please save in JPEG (.jpg) format, minimum 72 dpi resolution per image.

Please submit documentation of apprentice's work: eight (8) samples of artwork in the form of digital images. Please save in JPEG (.jpg) format, minimum 72 dpi resolution per image.

Award selections will be based on the following criteria:

- The quality of work of both master craft artist and apprentice. The apprentice must not be a complete novice, but must demonstrate a degree of proficiency satisfactory to the master.
- Sufficient time for the apprenticeship to achieve meaningful results.
- Demonstrated commitment by the Master/Apprentice team to the project.

After the panel ranking, the **Master Artist Apprenticeship Program** will review and approve grants. **MAAP** may make changes — using the rank orders established by the panel — in order to achieve a cohort of grantees that is more representative of Tennessee's diverse cultures and geography.

Progress Reports: Participation & Reporting Overview

MAAP provides a minimum of 80-120 hours of concentrated learning, culminating in a featured exhibit of masters' and apprentices' artwork to be held in the Tennessee Arts Commission gallery.

Progress reports will be assessed along the way to ensure success. A preliminary report will be completed by both the master and the apprentice before the 60-day mark; another report will be completed at the midway point; and a final report will be completed at the conclusion of the program.

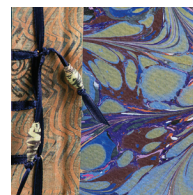
Report forms will be in electronic format and emailed to participants approximately 3-4 weeks before each due date and involve written answers to questions related to the program as well as audio, video or photo documentation of participant progress. Sample report forms will also be sent to each participant at the beginning of the program for advance review.

Finally, artists may be asked to participate in an exit survey and a filmed artist discussion that will take place at the conclusion of the program.

HOW TO APPLY

One Copy

- Original signed application
- Letters of support
- Resume of the master
- Master Craft Artist Work Sample Information Form
- CD or flash drive containing eight (8) digital images of master's artwork
- Apprentice Artist Work Sample Information Form
- CD or flash drive containing eight (8) digital images of apprentice's artwork
- Voter registration or driver license for both master and apprentice



Application materials must be collated and stapled in the following order:

- | | |
|--|---|
| 1 Application | 6 Apprentice artist information form |
| 2 Letters of support | 7 Apprentice images of artwork |
| 3 Resume of the master | 8 Photocopy of master's driver license (or) voter registration card; |
| 4 Master craft artist information form | photocopy of apprentice's driver license (or) voter registration card |
| 5 Master craft artist images of artwork | |

Do not submit copies in folders. Staples, paper clips and binder clips are acceptable.

Submit the completed application (and all required materials) to:

Tennessee Craft • 1312 Adams Street, Suite 101 • Nashville, TN 37208

Applications must be postmarked no later than October 31, 2015. Late entries will not be accepted.

Application Checklist

- Application
 - ✓ Master Craft Artist Application
 - ✓ Apprenticeship Application
 - ✓ Apprentice Plan
 - ✓ Budget and Legal Responsibilities
- Resume of the master craft artist
- Letters of Support
- CDs or flash drive of images of artwork
- Photocopy of master craft artist's driver license (or) voter registration card
- Photocopy of apprentice's driver license (or) voter registration card



Application Packet Checklist

- | | |
|---|--|
| ✓ I have completed the appropriate application forms. | ✓ I have signed my application. |
| ✓ I have listed necessary budget items. | ✓ I have made a copy of my application for my own records. |
| ✓ I have included necessary support materials:
CDs or flash drives of artwork, letters of support
and resume of the master. | ✓ I have included a photocopy of my driver license (or) voter registration card. |

PART A: Master Craft Artist Application

Application consists of three sections, with the Part A pertaining to the master craft artist. Questions in this section include:

- 1** What is the craft form or technique to be taught? Please describe.
- 2** How and when did you learn this craft?
- 3** What role does this craft play in Tennessee?
- 4** Have you ever taught this craft to anyone? If so, describe the circumstances.
- 5** Tell us a little more about how this craft plays a part in your life.
- 6** To the best of your ability, assess the apprentice's potential and commitment to the art form. Why did you choose this apprentice? How long have you known your apprentice?
- 7** Why do you wish to teach your craft and to participate in the Master Artist Apprenticeship Program?
- 8** What do you hope to accomplish with the proposed apprenticeship?

PART B: Apprentice Application

Application consists of three sections, with Part B pertaining to the apprentice. Questions in this section include:

- 1 What is the craft form or technique to be taught? Please describe.
- 2 How much skill do you already possess in this craft? How long have you practiced this craft or related craft?
- 3 What interests you about this particular craft?
- 4 Why do you want to work with this master craft artist in particular?
- 5 What do you hope to accomplish with this apprenticeship experience?
- 6 In what ways do you plan to continue working with this craft form or technique in the future?
- 7 How will your apprenticeship experience contribute to your professional craft career?



PART C: Apprenticeship Plan

Application consists of three sections, with Part C pertaining to the apprenticeship plan.

Questions in this section include:

- List the skills and techniques that will be taught during the apprenticeship (e.g. what craft skills or techniques do you want the apprentice(s) to learn, what objects do you want them to make). What will the apprentice be expected to learn to do between meetings? Where will your teaching take place? What is the driving distance between the apprentice's home and the master craft artist's studio or designated meeting space? What will be the length of each meeting? How will you communicate between meetings? Please be specific.
- State the goals that you expect the apprentice to achieve. **Examples:** learn how to build a soda/salt kiln, create three new pieces of artwork using newly learned glassblowing techniques, incorporating printmaking techniques into ceramic glaze application methods, etc.) You may list up to three; however, we strongly encourage you to focus on achievable attainable goals.
- How often will you meet, where and for how long?
- Who will keep the supplies and products resulting from the project?
- As stated in the guidelines, the apprentice receives an honorarium in the amount of \$1,800. Below please list the materials and supplies, including itemized costs that the apprentice will need to complete the apprenticeship. If you do not know the exact cost, give your most accurate estimate.

Letters of Support

In addition to work samples, we require letters of support for both the master craft artist and the apprentice from craft experts and from people who know about your commitment to the craft form and your community and/or field. Provide two (2) letters each.

Resume of Master

In addition to letters of support, the master should provide a resume (one copy), no more than three pages in length.

Note: Only the master should provide a resume.

Work Samples

Supporting digital images (work samples) documenting evidence of the master craft artist's and the apprentice's abilities MUST accompany application. Applications submitted without work samples will not be eligible for consideration.

Submissions must include eight (8) images of each person's artwork. Images must be submitted in a digital image format.

Digital Images must be submitted on a PC formatted disc or flash drive. Images must be in JPEG (.jpg) format, saved at a minimum of 72 dpi resolution, with an image size no larger than 1240 x 1240. Each image should be labeled with the person's name and the number of the image (example: firstname.lastname.1). A separate clearly labeled disc or flash drive should be submitted for each person.

Work Sample Retention

Do not send original or irreplaceable materials. Work samples of Master/Apprentice recipients will be retained or copied for archives or for use in promotional purposes. By submitting work samples, applicants give permission to Tennessee Arts Commission (TN Arts) and Tennessee Craft to use images and content in Tennessee Arts Commission or Tennessee Craft-related publications.

Master Craft Artist Work Sample Information Form

Master Craft Artist Name _____

Work Sample 1

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 2

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 3

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 4

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 5

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Work Sample 6

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Work Sample 7

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Work Sample 8

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Apprentice Work Sample Information Form

Apprentice Artist Name _____

Work Sample 1

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 2

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 3

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 4

Title _____

Dimensions _____

Date work created _____

Materials Used _____

List all techniques and/or processes used to create this artwork _____

Work Sample 5

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Work Sample 6

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Work Sample 7

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

Work Sample 8

Title _____
Dimensions _____
Date work created _____
Materials Used _____
List all techniques and/or processes used to create this artwork _____

APPLICATION

Master Artist Apprentice Program Application for 2016 Apprenticeship

PART A: MASTER CRAFT ARTIST APPLICATION

Name of Master Craft Artist _____

Mailing Address _____

Phone (home/cell/studio) _____

Email _____

Website _____

(Please respond in the space provided. Please limit your responses to the characters allowed inside each answer box.)

1 What is the craft form or technique to be taught? Please describe.

2 How and when did you learn this craft?

3 What role does this craft play in Tennessee?

4 Have you ever taught this craft to anyone? If so, describe the circumstances.

5 Tell us a little more about how this craft plays a part in your life.

6 To the best of your ability, assess the apprentice's potential and commitment to the art form. Why did you choose this apprentice? How long have you known your apprentice?

7 Why do you wish to teach your craft and to participate in the Master Artist Apprentice Program?

8 What do you hope to accomplish with the proposed apprenticeship?

I am willing to take _____ as an apprentice according to the plan in this application.
I allow documentation of this apprenticeship to be used for publicity and promotion of the MAAP program and for Tennessee Craft, for the purpose of encouraging the continued vibrancy of Tennessee's rich craft tradition.

In addition, I am a U.S. citizen or a permanent resident alien and am a resident of Tennessee. Statements in this application are true and complete to the best of my knowledge. I am aware that false information contained herein will prevent consideration of this application, or revocation of an honorarium.

SIGNATURE _____ DATE _____

PART B: APPRENTICE APPLICATION

Name of Apprentice _____

Mailing Address _____

Phone (home/cell/studio) _____

Email _____

Website _____

(Please respond in the space provided. Please limit your responses to the characters allowed inside each answer box.)

1 What is the craft form or technique to be taught? Please describe.

2 How much skill do you already possess in this craft? How long have you practiced this craft or related craft?

3 What interests you about this particular craft?

4 Why do you want to work with this master craft artist in particular?

5 What do you hope to accomplish with this apprenticeship experience?

6 In what ways do you plan to continue working with this craft form or technique in the future?

7 How will your apprenticeship experience contribute to your professional craft career?

I am willing to work with _____ according to the plan outlined in this application. I allow documentation of this apprenticeship to be used for publicity and promotion of the MAAP program and for Tennessee Craft, for the purpose of encouraging the continued vibrancy of Tennessee's rich craft tradition.

In addition, I am a U.S. citizen or a permanent resident alien and am a resident of Tennessee. Statements in this application are true and complete to the best of my knowledge. I am aware that false information contained herein will prevent consideration of this application, or revocation of an honorarium.

SIGNATURE _____ DATE _____

PART C: APPRENTICESHIP PLAN

Please fill out this section together. Please limit your responses to the characters allowed inside each answer box.

- 1** List the knowledge, skills and techniques that will be taught/learned during the apprenticeship. What will the apprentice be expected to learn to do between meetings? Where will your teaching take place? What is the driving distance between the apprentice's home/studio and the master's home/studio or designated meeting space? What will be the length of each meeting? How will you communicate between meetings. Please be specific and answer each question thoroughly.

- 2** Please use the goal(s) template listed below to provide a detailed overview of the goal(s) you and your partner intend to accomplish during the apprenticeship. Although up to three goals may be listed; if selected for funding, we will encourage you to focus, and perhaps limit, your goal setting to ensure that you and your partner can successfully complete your stated goals & objectives within the apprenticeship time period.

For your convenience, please refer to the sample completed template if you have questions about how to complete this section. You may also email the Tennessee Craft office for a review of your goals if you would like more detailed assistance before submitting your completed application. Requests for personal reviews should be made to info@tennesseecraft.org and sent no later than Mon., Oct. 01, 2015.

EXAMPLE

Goal 1: Complete the design, construction & finish of one wood table by both the master and apprentice.

Objective(s):

To Engage in the development of two comprehensive sample collections, represented in the form of one table designed, created & finished by both the master and apprentice. Sample collections will include varieties of surface treatments using milk paint; the second set of samplings will be a collection of diverse joinery and shaping exercises to better predict furniture outcomes. (Additional information may be listed in the remaining space provided.)

Estimated hours to accomplish goal: 80 (of the expected minimum of 80-120 hours)

Skills, techniques or knowledge to be taught/learned:

The following will be learned/taught: surface treatment using milk paint; applying a protective coat of finish; and traditional joinery techniques such as dovetails, mortise and tenon joints. Use of & proper care of chisels. Preparing a wood surface to receive surface treatments and finish. Steps and order of building a table. (Additional information may be listed in the remaining space provided.)

Provide any additional details below:

To accomplish this goal, we'll work together an estimated... (Additional information should be listed in the remaining space provided.)

Goal 1:

Objective(s)

Estimated hours to accomplish goal _____ (of the expected minimum of 80 –120 hours)

Skills, techniques or knowledge to be taught/learned:

Provide any additional details below:

Goal 2:

Objective(s)

Estimated hours to accomplish goal _____ (of the expected minimum of 80 –120 hours)

Skills, techniques or knowledge to be taught/learned:

Provide any additional details below:

Goal 3:

Objective(s)

Estimated hours to accomplish goal _____ (of the expected minimum of 80 –120 hours)

Skills, techniques or knowledge to be taught/learned:

Provide any additional details below:

3 How often will you meet, where and for how long?

4 Who will keep the supplies and products resulting from the project?

- 5 As stated in the guidelines, the apprentice receives an honorarium in the amount of \$1,800. In the space below, please list the materials and supplies, including itemized costs that the apprentice will need to complete the apprenticeship. If you do not know the exact cost, give your most accurate estimate.

MASTER CRAFT ARTIST SIGNATURE

DATE

APPRENTICE SIGNATURE

DATE

