

**Information**

<b>Organization</b>	Tennessee Craft, 1312 Adams Street, Suite 101   Nashville, TN 37208
<b>Category</b>	Arts Nonprofit; Membership, Marketing and Events
<b>Mission</b>	Tennessee Craft is working to continue and create Tennessee's fine craft tradition.
<b>Position</b>	Tennessee Craft Week Assistant: Community Organization
<b>Hours/Week</b>	10-15 hours per week (flexible); Unpaid
<b>Description</b>	Tennessee Craft seeks a responsible and creative individual to assist with a state wide special project called Tennessee Craft Week (TCW).

Tennessee Craft Week debuted last year in order to shine the spotlight on handmade crafts. For those of you that are new to our organization, Tennessee Craft Week (TCW) is a collection of craft events and happenings designed to connect and celebrate Craft Artists, the work they create, the business that supports them and their family and the economic impact of the flourishing handmade enterprise — Made in Tennessee. This October 7-16, 2016 focus on Tennessee craft artists takes place in conjunction with American Craft Week (ACW), an annual recognition of craft across the nation.

<b>Qualifications</b>	The successful candidate will have an appreciation of art, strong communication skills (written/electronic and verbal), and the initiative to present new ideas, establish new partnerships, and further develop new relationships and events for TCW. Selected candidate will work with TCW Project Manager to accomplish a state wide community organization project.
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Candidate must have a working knowledge of the Microsoft Office Suite, online community management (Facebook, Twitter) and familiarity with WordPress blogs. Interns must be able to manage multiple projects.

<b>Experience</b>	Due to the nature of our organization and the depth of our interns' involvement, we prefer sophomore, junior, and senior students seeking degrees in the arts, communication/media studies and/or marketing/business. We consider every application we receive.
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<b>Apply</b>	Email your cover letter and resume to the Tennessee Craft Project Manager, Mary Grissim at <a href="mailto:mary@grissimgroup.org">mary@grissimgroup.org</a> . References and writing examples are optional, but appreciated.
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