

**TENNESSEE CRAFT
Governing Board Meeting
November 16, 2024; Virtual
MINUTES**

Call to Order

JoEl begins meeting at 10:05 am.

Roll Call

Kim Waag

| Board Members Present | Excused |
|------------------------------|------------------------|
| Erin Anfinson | Julie Boisseau - Craig |
| Jonathan Harwell – Dye | Pat Moody |
| Denise Miller | Courtney (CK) Stone |
| Patricia Schwarz | |
| Donna Woodley | Absent |
| Shaun Giles | Jessica Wilson |
| Reneau Dubberley | Allison Letson |
| Paige Ward Moore | Sherrie Wilson |
| Kelly Hider | |
| Audry Deal – McEver | |
| JoEl Levy LoGiudice | Staff |
| Donna Glassford | Kim Waag |
| Nancy Fischman | |
| David Taylor | |
| Carlton Wilkinson | |

10:02 **Welcome: JoEl**

10:06 **Roll Call, & Welcome Members; Presence of Quorum – Kim**

The November Board Meeting is open to all Tennessee Craft members.
The following members attend the meeting:

Tracey Rogers
Martha Morales Purucker
Trish Tallon Blanchard
Susan Mulcahy

Ben Paty
Alex Fong
Susan Thornton
Barbara Cara
Louise Nuttle

10:12 JoEl Calls meeting to order.

No Presence of Quorum. Meeting continues with business that does not require a vote.

10:12-10:17 President's Report

JoEl directs us to refer to her President's Report and shares updates from it.

- Big thank you to those who are rolling off the board: Jessica Wilson, David Taylor, Allison Letson and Shaun Giles. Thank you all for your service!

Three "Calls to Action" to the Board and Membership

- Call to Board and members to promote Tennessee Craft and to recruit additional Tennessee Craft members.
- Call for additional help and support to the Development committee, especially with the potential lost or reduced funding from Metro Arts.
- Call to refer various organizations to recommend as Tennessee Craft sponsors.

10:17 – 10:30 Executive Director's Report

Kim directs us to refer to her Executive Director's Report and shares updates from it.

- Review highlights and share them.
- Financial Audit is complete for FY2024 / 2023 tax year.

10:30 JoEl announces PRESENCE OF QUORUM

10:32-11:00 Board Member Spotlight – Carlton Wilkinson

Carlton shares a presentation of his work in photography from 2005-2024, "Carlton Wilkinson: Learning Images"

11:02-11:03 Approval of September 2024 Board Meeting Minutes

Motion and Vote to accept September 2024 Minutes

Kelly Hider motions. Erin Anfinson seconds.

All approved.

10:19 – 11:52 Treasurer Report & FY2024 Financial Audit – Reneau & Kim

Reneau directs us to refer to the Financial Position Document as of September 30, 2024 and highlighted the following.

- Operating cash is down from a year ago and last month. We are spending money faster than we are bringing it in. But overall in a good cash flow situation.
- Vanguard: we are up \$36,000 from 1 year ago. The investment gains unrealized brought our income up to a positive net income. Our ordinary net income at FY2024 totaled a negative.

- Grants Receivable is down due to the 3 year Federal Grant that which closed in FY2024. Metro Arts grant award in FY2024 was \$60,000, and arts organizations and artists may not receive FY2025 funding. At this time, we have \$99,000 budgeted revenue to secure.
- We do have the \$360,00.00 Not Donor Restricted funds liquid cash.
- In the end we should be in a financial position to take some risks from a cash perspective.

Reneau directs all to the Activities Budget vs Actual: July 2024 – September 2024 and highlights the following.

- Financial picture is somewhat skewed due in part to the income from the fall fair is reflected but many expenses from the fair are not yet in.
- Government contributions are down, as expected.
- Foundation contributions are under budget.
- Cash flow is behind, and we continue to closely manage and forecast.
- Not expecting we will receive income from E-Commerce in fiscal year 2025.
- Net income reflected in report will be higher next month due to expenses from the fall fair not being acknowledged in this report.
- We forecast that we need \$79,000.00 of new contributions. And we call for the board's help in referrals, giving.
- Reneau recommends a call for the Executive Committee to meet and to begin a plan to cut expenses by \$58,000. Even then we will likely end FY2025 with a negative final net income.

Motion and vote to accept Treasurer's Report

Donna Glassford motions. Denise Miller seconds.

All approved.

Audit Report

- Clean and successful audit.
- Report and 990 can be referred to in board folder.

Motion to accept audit for FY2024

Patricia Schwarz motions. Nancy Fischman seconds.

All approved.

Discussion ensues re FY2025 Budget Revisions that Kim is developing. Kim informs that Metro Arts has a smaller FY2025 budget than normal which means that the result for us could be \$0 - \$30,000 from what we know now. One Metro Arts proposal that may be adopted is based on size of organization – with 10 organizations of our size to be awarded out of ~20 that applied. If awarded, we may receive up to \$17,000. All proposals of Metro Arts Commission has to go before approval of the Metro Council; thus, can be denied with re-work needed.

Any Tennessee Craft budget revisions would first go to the Executive Committees and then go to the board for discussion toward approval. Reneau requests for a sense from the board in their preference as Executive Committee moves into budget revision. If we need to make significant cuts, those decisions will need to be made by January 2025. Programming for spring 2025 is fully funded, including labor allocation for spring programs.

We do have cash flow. The question is really do we want to have a balanced budget as possible and not drain our finances year after year. We need a budget that is sustainable for the organization going forward.

Motion to direct Finance and Executive Committee to keep programs intact and go into reserve funding as needed.

Reneau Dubberley motions. Nancy Fischman seconds.

4 members opposed and 1 member abstained.

Motion passes with Majority.

11:58 – 12:05

BREAK

12:05 -12:19

Co-Treasurer position, 2025 Board Slate, Honorary Member approvals – JoEl

Reneau's governing board term will end in 2026. a succession plan a Governing Board Co-Treasurer officer position is being proposed.

Motion to accept the addition of a Co-Treasurer officer position

Audry Deal-McEver motions. Kelly Hider seconds.

All approved.

JoEl refers all to Board Slate in Board Folder:

Motion to Accept Board Slate

Reneau Dubberly motions. Erin Anfinson seconds.

All approved.

JoEl refers to Honorary Member Slate:

Motion to accept Honorary Member Slate

Paige Ward Moore motions. Kelly Hider seconds.

All approved.

Motion to accept Committee Reports

Erin Anfinson motions. Patricia Schwarz seconds.

All approved.

12:19 – 12:42

New Business

Review of proposed Governing Board Meetings for 2025 – JoEl

Proposed 2025 Governing Board Meetings:

Feb. 8 – In Person, Board Retreat, Appalachian Center for Craft, Smithville, TN

Feb. 9 – In Person, 1st Quarter CY2025 Board Meeting, Appalachian Center for Craft, Smithville, TN

June 14 – Virtual Meeting, 2nd CY2025 Quarter Board Meeting

August 16 – Virtual Meeting, 3rd Quarter CY2025 Board Meeting

November 15 – Virtual Meeting, 4th Quarter CY2025 Board Meeting

Fair Committee – Audry

Emerging Maker’s Tent Proposed Changes, Chapter Tent Program Proposal, and Booth Fee Increase effective fall 2025 fair (member \$380 goes to \$420, non-member \$430 goes to \$480)

Request from Fair Committee to increase booth fee due to increase of costs related to fair with no increases in over a decade.

Motion to accept Booth Fee Increase

Reneau Dubberly motions. Donna Glassford seconds.

All approved.

Audry directs board to look at the proposals for changes on the Emerging Maker Tent and the addition of individual Chapter Tents.

Motion to accept Emerging Maker’s Tent Proposed Changes

Reneau Dubberly motions. Patricia Schwarz seconds.

All approved.

Motion to accept Chapter Tent Program Proposal

Patricia Schwarz motions. Nancy Fischman seconds.

All approved.

12:42 Professional Development Committee (Lunch & Learn) – Kelly

Kelly reminds us about the November Lunch and Learn Series, presented each Monday in November. There are two presentations that are remaining in the series: Presenters Donna Glassford and Eliseba Israel Mrozik. Past presentations have been recorded and are free for Tennessee Craft Members to view. Spread the word!

12:45 Upcoming Chapter Events

Southwest – Patricia:

- Recent successful Playhouse on the Square reception on Friday, November 15
- Show at Jewish Community Center in February
- Working on show for 2026

Northeast – Nancy:

- Doug Lowman had a very successful 2024 Master Artist Apprenticeship Program (MAAP) apprenticeship as a master with apprentice Carolyn Lowe
- 7 Northeast Chapter members are in the upcoming BOTC Exhibit at Arrowmont
- Pop-Up at Fischman Gallery the Saturday after Thanksgiving
- Working with Kingsport Art Festival
- Doug Lowman and Carolyn Lowe will be exhibiting at the MAAP exhibition at Appalachian Center for Craft

South – Denise:

- Preparing for annual Holiday Studio Tour in Sewanne / Monteagle on December 7 & 8.
- Exhibition at St. Andrews during the Studio
- Fundraiser: “Empty Tables”

Midstate – JoEl on behalf of Courtney “CK” Stone:

Refer to Chapter Report

December 4: Metro Arts Commission Coffee Meeting at Arcade Arts during the Midstate Chapter pop-up exhibition. All are welcomed.

12:59 pm

Adjourn

Motion and vote to adjourn.

Reneau Dubberly motions. Audry Deal McEver seconds.

All approved.

Next scheduled Governing Board Meeting and Board Retreat:

February 8 - 9, 2025, In-person at Appalachian Center for Craft in Smithville, TN

Minutes respectfully prepared by:

Paige Ward Moore

M. Paige Ward Moore

November 16, 2024

Submitted November 25, 2024

Governing Board President:

JoEl Levy Loguidice