



GENERAL FAIR INFORMATION

LOCATION: Centennial Park, Nashville, adjacent the Parthenon, 2600 block of West End Ave.

SHOW HOURS, October 9, 10 & 11, 2026

Friday and Saturday 10 A.M. to 6 P.M. (CT) Sunday 10 A.M. to 4 P.M. (CT)

CHECK-IN/LOAD-IN: Load-In is Thurs., October 8th. Please consult the check-in/load-in information that has been emailed to you.

Please keep in mind that:

- *After 4 PM your Welcome Packet will need to be picked up at HQ Tent.*
- Grounds will be open daily at 7 A.M. Exhibitors arriving earlier than 7 A.M. each day need to sign the Early Arrival sheet in the Fair HQ Tent to be allowed in earlier.

SET-UP/BREAK-DOWN:

- **No set-up or breakdown during SHOW HOURS.**
- **You will need to dolly to your booth space. Most all booth locations are accessible from pavement.**

WEATHER: Be sure to plan for all kinds of weather, including wind and rain. The Fair goes on rain or shine and you are expected to remain onsite – please see Severe Weather procedure). All participants must provide their own means of an attractive display sturdy enough to withstand crowds, wind, and weather conditions – at least **50 lbs of a weighted solution.**

ARTIST PRIVATE PORT-A-LETS: Portable toilets are available. Two private port-a-lets will be available for exclusive artist use (1 is handicap accessible). Located behind the HQ Tent in the SE. Artists may use restrooms in the Centennial Performing Arts Studios. (You must wear your fair nametag for entry.) In addition, there is a bank of portable restrooms we bring into the fair on the west side located along 27th Ave. North and also on the east side located along the east service road behind the east artist booths.

TENT REGULATIONS: Tents must be weighted. No cinder blocks and no jugs of water can be used as weights. The lawn has a complete underground irrigation system. **Staking in the ground is not allowed for any purpose, including displaying art.** We require at least 50 pounds of weight per tent corner. You may rent a tent through Tennessee Craft, and a set of 4 weights will be at your assigned space in advance of Thursday and removed on Monday by the show's tent contractor. You will need to secure the rented weights onto your tent. If you rented a tent from us, the tent comes with weights that are attached.

PARKING REGULATIONS: Exhibitors have reserved (free!) parking a short distance from the fair

layout. Metro Parks has a parking plan that should accommodate exhibitors' needs as well as provide space for customers. Handicap parking spaces are throughout the park and can only be used if you have placard or license plate that indicates such. Refer to your Fair Load In and Parking map. No parking is allowed in the Parthenon parking lots.

SECURITY: Security police are hired by the Fair for continuous park surveillance beginning Thursday morning, through Sunday at 8 PM. However, neither Tennessee Craft nor its employees will be held responsible for damage, theft or loss of artwork, vehicles, or equipment in transit, or in exhibitors' booths. Be sure to have your own adequate property coverage. We recommend taking special precautions against shoplifting, and that at night you consolidate and cover any easily removable items and close your tent.

EARLY ARRIVAL: NO ONE, including exhibitors, will be allowed on the Fair site after closing each evening until 7 A.M. the next morning, unless you add your name to the Early Arrival sheet, found in the Fair HQ Tent.

HOSPITALITY & BOOTH SITTERS: Breakfast will be provided daily from 8 to 9:30 A.M. and will be delivered to your booth by volunteers. Throughout the day, booth sitters will be available. They will be coming around for you to flag them down or you may call 615-212-9244 to request one.

SALES TAX: Each exhibitor is responsible for collecting **9.75%** sales tax for each item sold. are available on the website in the show's Artist Prep page where you can download including instructions and form provided by the TN Department of Revenue. They will also be included in your Welcome Packet that you will receive when you arrive at the fair.

ON-SITE EVALUATION: On Friday, members of the jury panel will evaluate each exhibitor's art during the Fair. Tennessee Craft looks for work that is *well-crafted* and *well-designed*. The cumulative number of points received by each exhibitor is used in identifying those pre-accepted into *next season's* Tennessee Craft Fair without need for further jurying. Notifications will be emailed soon after the Fair. Ribbons from other shows, or previous Tennessee Craft Fairs award certificates should not be displayed.

ALCOHOLIC BEVERAGES: By city ordinance, NO ALCOHOLIC BEVERAGES MAY BE BROUGHT INTO OR CONSUMED IN THE PARK. Please refer to the Legal Statement in your signed application.

WE RESERVE THE RIGHT: Tennessee Craft reserves the right to ask any exhibitor, who does not comply with the stated policies on work eligible to be shown, to leave without refund of fees and/or removed ineligible art pieces. Any exhibitor who causes undue disruption is in danger of losing his or her privilege to show.